



# Ysgol Llan-y-pwll Prospectus

2023- 2024

# Message from the Headteacher

Dear Parent/ Guardian,

It gives me great pleasure to greet you as head teacher of Ysgol Llan-y-pwll. Deciding on a school for your child is a very important choice, so I hope that this booklet will help you understand more about life at Ysgol Llan-y-pwll and will also share information with you about what our school can offer your child. As a member of the newest school in Wrexham, your child will be part of a very exciting journey. The school is in a fully renovated and modernised building, so the pupils are educated in a safe and purposeful environment.

Ysgol Llan-y-pwll believes in fostering an active, happy and safe environment based on strong relationships between children and staff. We will always strive to create a caring and stable environment. Our primary objective is to develop a safe learning environment where all individuals are respected and challenged. We praise the individual's achievements and encourage them to do their best socially, morally and academically. To maintain this there must be an honest partnership between teachers, parents/ guardians and children. The school belongs to us all.

Every child's needs will be met through work that is designed to suit the individual's ability. Ysgol Llan-y-pwll is a school where all pupils are equal and are challenged to reach their full potential in a friendly, caring, welcoming and creative atmosphere. The use of the outdoor area is also be very important in the school. Central to our school will be developing and using the Welsh language and learning about our heritage.

With the establishment of the Curriculum for Wales, every pupil will have the opportunity to develop and reach their full potential through a variety of lessons and tasks that interest them. It is essential that all children acquire education and have full access to the experiences, knowledge and the skills they need in the world of work for lifelong learning and active citizenship.

We will strive to make your child's years in our care happy, memorable and successful. The school will prepare pupils to be capable, confident, happy and independent individuals throughout their lives. We also hope to offer your child strategies to deal with new challenges. We look forward to a long, happy and supportive relationship between home and school. Please get in touch if you have any questions.

Yours faithfully,

**Mrs Rhiannon James**

Headteacher



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# Our School

Llan-y-pwll is a new Welsh-medium school that opened its doors to pupils for the first time in September 2022. In the 2023/24 academic year, the school will accommodate places in the Nursery, Reception and Year 1 class. A new class will be added annually until we can offer education to all primary pupils by September 2028.

Welsh is the main medium of teaching for Nursery to year 2 pupils. English is introduced in lessons from Year 3 onwards. Many of our pupils are from homes where Welsh is not spoken and help and support will be offered to families with the Welsh language.

We look forward to helping the children learn in an environment that prepares them for the future, enabling them to be independent, confident and ambitious learners. We are committed to ensuring that every child reaches his or her full potential and thrives in the evolving world that awaits them.

## Our Vision, Aims and Ethos

The main aim of the school is to provide a happy and safe environment where all individuals are valued. The aim is to strike a balance between academic achievement and the development of personal skills. Ysgol Llan-y-pwll is a school where every pupil is equal and all learners will be challenged to reach their full potential in a friendly, caring, welcoming and creative atmosphere. Ysgol Llan-y-pwll will prepare pupils to be capable, confident, happy and independent individuals throughout their lives. Integral to this will be the use and promotion of the Welsh language and our heritage. The need to prepare pupils to be full members of the society to which they belong is also emphasised. We aim to provide a first-class education, which reflects the needs of all pupils and enables each individual to reach their full potential.

The school's main aims are to:

- Ensure that every pupil will be happy and fulfills their potential.
- Deliver education through the medium of Welsh.
- Ensure that every child is bilingual.
- Develop lively and investigative minds and promote basic skills so that each child works to the best of his / her ability.
- Ensure that children are aware of our traditions and culture as a Nation.
- Encourage co-operation between the school, the home and society for the benefit of the child.



In addition, fulfilling the requirements of the Curriculum for Wales, which include :

- Creating ambitious, capable learners who set high standards for themselves and enjoy challenges.
- Encourage pupils to value health and to be confident and have the skills and knowledge to manage daily life as independently as they can.
- Produce enterprising, creative-minded contributors to reshape and solve problems.
- Develop citizens with ethical knowledge who demonstrate their commitment to the sustainability of the planet and are ready to be citizens of Wales who celebrate their own language and culture and also the wider world.
- Respect their needs and the rights of others.

# Governing Board Members

Local Authority Representative :	Councillor Carrie Harper (Chairperson) Councillor Becca Martin (Vice-Chair)
Community Representative :	Ceri Edwards Rob Nicholson
One Additional Community Representative :	Vacancy
Parents' Representative :	Elin Williams Helen Cadman Sian Jones
Teacher Representative :	Lowri Parry
Staff Representative :	Iola Emmanuel
Headteacher:	Rhiannon James

# School Staff

Headteacher :	Mrs Rhiannon James
Teacher :	Mrs Lowri Parry
Teaching Assistant :	Miss Annalise Wong Miss Hallie Wynn Davies
Secretary :	Mrs Iola Emmanuel
Caretaker/ Cleaner :	Mr Gwynfor Roberts

# Class Arrangements

In the year 2023/24, Ysgol Llan-y-pwll will have a Nursery, Reception and a Year 1 class.

## School Timetable

9:05 : Doors open

9:10 – 10:30 : Registration – Session 1

10:30 – 10:45 : Break Time

10:45 – 12:00 : Session 2

11:40 – *Nursery Children Home Time*

12:00 – 1:00 : Dinner Time

1:00 – 2:15 : Session 3

2:10 – 2:25 : Break Time

2:25 – 3:25 : Session 4

3:25 : Home Time

## Use of the Welsh Language

Welsh is the main medium of teaching at Ysgol Llan-y-pwll and every child is expected to be fully bilingual by the time he / she leaves school. Our pupils will have a wide range of experiences and are encouraged to be proud of the Welsh language and to show pride in their Welsh heritage. This will be developed by a variety of valuable and rich experiences to promote Wales and the language, including St. David's Day celebrations and Menter Iaith activities.

We understand that not all of our parents speak Welsh fluently, but as a school we will be here to support you to learn the language alongside your child if you so desire. We will do this through sharing information with you about Welsh lessons and making sure that all correspondence and homework is bilingual.



# Term Dates

## SCHOOL TERM DATES 2023 - 2024

### Autumn Term

Opens Friday September 1st 2023

Closes Friday October 27th 2023

Opens Monday November 6th 2023

Closes Friday December 22nd 2023

### Spring Term

Opens Monday January 8th 2024

Closes Friday February 9th 2024

Opens Monday February 19th 2024

Closes Friday March 22nd 2024

### Summer Term

Opens Monday April 8th 2024

May Day Monday May 6th 2024

Closes Friday May 24th 2024

Opens Monday June 3rd 2024

Closes Friday July 20th 2024

### Staff Training Days

Friday September 1st 2023

Monday September 4th 2023

Friday December 22nd 2023

Monday January 8th 2024

Friday March 22nd 2024

Friday July 19th 2024

# Admission Arrangements

If you would like to apply for a place at Ysgol Llan-y-pwll, you can apply online at [www.wrexham.gov.uk/service/school-admissions](http://www.wrexham.gov.uk/service/school-admissions) or email [admssions@wrexham.gov.uk](mailto:admssions@wrexham.gov.uk) for more help. The Authority uses an online admissions service. The Education Authority is the Admission Authority and will adhere to their policy when making decisions. The Authority does however secure a place for a child at a Welsh Medium School if parents or guardians wish to receive a bilingual education for him / her.



A child must be three years of age on or before August 31st to be allocated a place in the Nursery class in September. Applications for the Nursery class open from January. The Authority will not offer transport to any child of nursery age. You can apply for a place in Reception before the November when your child turns four by the following September. Being offered a place in the Nursery class does not guarantee a place for a child in Reception. If you have any questions, please do not hesitate to contact the school.

**Nursery Class:** Nursery Education is provided for two and a half hours on Monday to Friday from 9.10am until 11.40am. Children are admitted to the Nursery class in the September following their third birthday.

**Reception Class:** Full time Education is provided in Reception from 9.10am until 3.25pm Monday to Friday. Children are admitted to Reception in the September following their fourth birthday.

**Early Education:** This is a government funded project that is run in the school by the Cylch Meithrin Llan-y-pwll. It provides an opportunity to learn through fun and play in a safe and stimulating environment. Qualified staff provide a variety of activities and experiences in all areas of a child's learning and development. Early Education provision will be available to pupils in the January or April following their 3rd birthday. Contact the Cylch Meithrin or the school for more details.

**Prospective Parents :** We invite prospective parents/guardians to contact the school to arrange a visit during school hours, not only to see the Headteacher and staff, but also to experience the school atmosphere.

**Visiting the school:** You are welcome to visit the school. Please contact the school office to arrange a convenient time. We ask that appointments to see teachers are made outside school hours as a visit during lesson time can disrupt a class lesson.

**Transition:** After completing year six the pupils transfer to Ysgol Morgan Llwyd, Wrexham.





## School Uniform

Children are expected to wear school uniform. Here are the details:

Cardigan / Jumper -	Black
Polo T-Shirt -	Purple
Skirt / trousers -	Black
Shoes -	Black



It is possible to order a cardigan, sweater, polo shirt and coat with the school logo on it from the RAM website. Otherwise, plain items are acceptable. (The coat is unavailable to order during July and August).

**It is essential to label all school clothing with your child's name.**

## Physical Education Kit

Pupils are expected to wear appropriate clothing for PE lessons, as follows:

Gymnastics / Dance: White 'T-shirt, black shorts and trainers or 'plimsoles'

Sports: White T-shirt, black joggers and trainers.  
*(If you choose to, you can order a white T-shirt with the school logo printed on it from the RAM website, otherwise a plain white T shirt is acceptable).*

Please send your child's PE kit into school in a bag at the beginning of every half term. We will send it home every school holidays to be washed.

**It is essential that all school clothing is labelled clearly with your child's name.**



## Forest School Clothing

Your child will have the opportunity to visit the Forest School (which is on the School grounds) during the year. For this, your child will need to bring a pair of wellingtons to leave in school if possible. The school will provide waterproof clothing for the activities.

We will give you advance notice of these activities.



# School Meals

Full-time pupils at Ysgol Llan-y-pwll can have a lunchtime meal. The Welsh Government funds a free daily School meal for all Reception class pupils. You can order your child's meal using the Parent Pay system. Please select your child's meal before 8am. If you have chosen a meal for your child and your child is not coming to school that day, please let us know so we can cancel the meal. If you need help accessing your child's account, please contact the school office.



Wrexham County Borough Council's School Meals Catering Service is continually working to provide a wide range of healthy options to meet some of the nutritional requirements of growing and developing children. The School Meals Catering Service in primary schools offers a two-course menu that has a daily choice of two main courses or filled baked potatoes and salad or packed lunch, plus fresh dessert or fresh fruit and yoghurt.

School meals provide an excellent opportunity for children to try new foods early in their developmental years. Catering staff make every effort to encourage young people to choose healthy meals, it is essential that parents and schools do the same. With their support, we can encourage children to change their eating habits and choose the healthy food available on a regular basis.

If you wish, you can prepare a packed lunch for your child. We ask that you support the school's healthy food policy by providing a healthy lunch for your child. We do not allow pupils to eat sweets or fizzy drinks at school.

# Morning Snack

The county provides free milk for all pupils from Nursery to Year 2. All pupils can receive a healthy snack from the school for a small charge. The cost is £10 for each half term. We kindly ask that you place the money in an envelope with the child's name on it at the beginning of each half term. Ysgol Llan-y-pwll is a healthy school. Children are not allowed to eat sweets and crisps at break times.



# Water

Water is available to all children during the day. Please send your child to school with a clear bottle with his/ her name clearly labelled on it. We kindly ask that only water is sent in the pupil's water bottles.

# Breakfast Club

Breakfast Club will be open daily at the school from Monday to Friday from 8:05 am. Doors will close at 8:40am prompt. All children in the school are welcome to attend breakfast club.



Please see below the costs for the breakfast club (it is free after 8:25am and your child will still receive a breakfast) : -

8:05am - 8:25am Cost of £1 for this period.

8:25am - 8:40am No cost but you still need to book a place. Your child will still receive a breakfast in this free session.

There is no entrance to the Breakfast Club after 8:40am.

You should book and pay for your child's place at the breakfast club using Parent Pay. If you would like more details, please contact the school.

If your child attends a breakfast club, please make sure you book before 8am. Booking is essential if your child attends the free session as well.

Please contact the school if you require further details.



## Breakfast Options:

Cereal

Toast

Variety of Fruits

Drink - Water or Milk

# After School Club

We have an After School Club at Ysgol Llan-y-pwll. The club will be opened subject to demand; therefore we ask that you book your child's place at least 24 hours in advance. If you have not booked in advance, the club may not be open that day. The club will include a variety of activities including e.g. games, art, playing in the outdoors and film sessions.

The After School Club is available for pupils from Ysgol Llan-y-pwll from 3:25pm till 5:20 pm. There is a charge for this club. You can book a place and pay for the session on Parent Pay. If you require any further information, please contact the school.

3:26 - 4:25 : £4.00

3:26 - 5:20 : £7.00

If you are late collecting your child, we will charge a late fee of £5 per pupil.

## Links with Home

Parental involvement ensures the best possible education for children. The home plays a significant role in the child's development. Our Home / School Agreement provides a summary of the expectations for all involved. We believe that parents/ guardians should be able to come to school at any time to discuss their child's progress. Any parent/ guardian should contact the school immediately if a discussion with a member of staff is required; parents/ guardians should normally have a meeting with the class teacher in the first instance.

The Headteacher can be contacted directly if the matter is of a serious nature. "If you have any concerns, please contact us as soon as possible."

In addition, we also invite the parents into the school regularly to give them a feeling and understanding of what happens in the school.

We use the Seesaw app to share pictures often of the children enjoying their work and activities.

*Parents are expected to agree to certain conditions when their children start school and to sign a Home / School agreement.*



## Homework

Homework will not be set for our youngest pupils, although we will occasionally send support sheets home. Instead, we kindly ask that you play games and read stories with your child on a regular basis. Once your child starts reading, we ask parents/ guardians to listen to their children read at least three times a week and to sign their reading diaries. The importance of regular reading cannot be overstated.

As pupils move through the school, homework will be set more regularly. A variety of language, number and thematic tasks will be set.

## Sharing Information

The school has a website, Facebook, Twitter and Instagram account. Parents will be asked to sign a form giving permission for the school to include pictures of pupils on these. Pupils names will not be included unless specific permission has been given for a particular reason. The site will be used to share news and photographs of school activities. Pupils pictures will not be shared with prior permission.



The school's website address is: [www.ysgollanypwll.cymru](http://www.ysgollanypwll.cymru)

We also share information e.g. letters and photographs of the children completing tasks on Seesaw. This is a free app that is available for families to access on their mobile phones.

Facebook and Twitter @ysgollanypwll

# Attendance and Punctuality

We would appreciate it if parents/guardians could let us know as soon as possible if their child is absent from school - preferably by a phone call to the school. If parents/ guardians do not inform the school of a reason for absence, it will be marked as an unauthorised absence on our electronic register. Any lengthy absences will be highlighted on the computer and the Education Social Worker will be informed.

We kindly ask parents/guardians not to take their children on holiday during term time. If it is necessary to do so, then an application should be made to the school **before** the holiday and permission may be granted dependent on a number of factors, including the attendance record of the pupil.

Please inform us in advance if the child has a medical appointment.

We ask parents/ guardians to note that the school starts promptly at 9:10am and to endeavor to ensure that the children arrive at the school by the appropriate time. If you do arrive after this time, you will need to take your child to the school office and complete a form explaining why your child is late for school.

## Illnesses

If your child is ill, please keep them off school until they are feeling better. After being ill with a sickness bug, you need to keep your child off school for 48 hours from the last time they are sick/ have diarrhea.

## Medical Information

If a pupil has a medical problem, please let us know and record it on the relevant form in the parent pack. If a new medical issue arises, please inform the school a.s.a.p.

If a child becomes ill while at school, the school will contact the parents. If a child is hurt at school, minor injuries will be dealt with by first aid staff. We will notify you if your child bumps their head. If the pupil has an injury that requires hospital treatment, we will first try to contact the parent or person specified in the emergency contacts list in priority order. If they are not immediately available, the child will be taken to hospital by a member of staff. Can you please ensure that the school receives up-to-date information on contact numbers for your child.

### MEDICINES

Parents who wish their child to receive prescribed medicines at School must in the first instance speak to the headteacher. If they agree to administer the medicine in school, clear instructions must be given and a Parental Consent Form should be completed. The forms are available in school and are referred to in the 'Medicines Administration Policy.' Medicines and tablets should be given to the class teacher for safe keeping.

Pupils with asthma who use inhalers will have access to them and will be supervised using them. If a child has an allergy i.e. a severe nut allergy, please let the school know. Pupils must have the correct medicines (e.g. asthma pump/ epi pen) with them in school. It will be kept in a box with the child's name on it. This information will be shared with all relevant members of staff. Any medicines (e.g. asthma pump / epi pen) must be kept in date and clear instructions on how these should be administered must be provided by the parent/ guardian.

# Curriculum for Wales

From September 2022, the Curriculum for Wales became statutory in schools in Wales. The **four purposes** will underpin everything your child learns to support each child to be :

**\*ambitious, capable learners, ready to learn throughout their lives;**



**\*enterprising, creative contributors, ready to play a full part in life and work;**

**\*ethical, informed citizens of Wales and the world;**



**\*healthy, confident individuals, ready to lead fulfilling lives as valued members of society.**

The new curriculum at Ysgol Llan-y-pwll will be a journey of knowledge, skills and experiences. The curriculum will be designed by the teachers and will be built for each child. It supports learners through creative lessons that have real life meaning helping learners to reflect and think about what they have learned, and to find a way to move forward. The curriculum is made for a fast changing world. Knowledge is also still very important, so the curriculum will give your children the skills and opportunities to develop this.



As well as teaching literacy, numeracy and digital skills, there are **six areas of learning and experience, which are :**

**Expressive arts;** Exploring the arts to learn to use knowledge, skills and imagination to create. Also, to learn to appreciate the arts and reflect on their own work.

**Health and well-being;** Learn about healthy eating and healthy relationships. Learn to make good decisions and deal with influences. Learn how to look after mental health and emotional well-being.

**Humanities;** Exploring history, geography, politics, religions, businesses, cultures and societies in Wales and around the world.

**Languages, literacy and communication;** Learn about languages. Understand and use Welsh, English and other international languages. Understand and create literature.

**Mathematics and numeracy;** Understand numbers and use symbols in mathematics. Explore shapes and measurements. Learn about statistics and probabilities.



**Science and technology.** Understand the importance of science and technology. Learn about design and engineering, living things, substance, forces and energy, and how computers work.

# Curriculum for Wales

Teachers are the facilitators of learning. They take account of learners' needs and perspectives and design fun, challenging and innovative experiences. Learners have opportunities to influence their learning. Teaching staff lead the teaching in an appropriate direction taking into account the views and ideas of learners. Learners influence the design of their learning environment. They will have opportunities to work in ways that will enrich their learning and also present their work in their own unique personal way.

Within the six areas of learning and experience, there are 27 mandatory statements of what matters. In teaching, the 12 Pedagogical Principles are embedded in the daily pedagogy. There will be many opportunities for all learners to have a say in what they have learned. The lessons will be cross-curricular and regular use will be made of the outside areas.



The curriculum at Ysgol Llan-y-pwll embeds the cross-curricular and collective skills that underpin the four purposes. The cross-curricular skills of Literacy, Numeracy and digital competence is embedded and developed across all areas of learning and experience to enable learners to access the whole curriculum.



When planning the curriculum at Ysgol Llan-y-pwll, we want to ensure our learners are given high-quality, rich, broad and balanced learning experiences. We also plan to ensure that our provision and teaching develops the integral skills, which are essential to achieve the four purposes.

These are :

**Creativity and innovation skills:** There will be many opportunities to explore, communicate, create plans and find solutions.

**Critical thinking and problem solving skills:** There will be opportunities to ask questions, look at evidence, make decisions and solve problems.

**Personal effectiveness:** There will be opportunities to make the most of pupils' time and talents. Support will be provided for our learners to become more confident, more aware of different social, cultural and ethical perspectives and to learn from their mistakes.

**Planning and Organisational Skills:** There will be opportunities for learners to learn to manage their time, set goals, make decisions and check their work.



The curriculum your child will learn will also cover 5 cross-cutting themes.

These are: -

- Human rights Education and the United Nations Convention on the Rights of the Child.
- Diversity and respect for differences.
- Careers and work related experience.
- Local, national and international context.
- Relationships and sexuality education.



# Relationship and Sexuality Education

The Relationship and Sexuality Education (RSE) Code contains mandatory requirements. It sets out the themes and matters that must be encompassed in RSE. The curriculum and teaching and learning must encompass the mandatory elements of RSE outlined within the following RSE Code. This mandatory RSE Code supports schools to design their RSE.

The content is set within the context of broad and interlinked learning strands, namely:

- relationships and identity
- sexual health and well-being
- empowerment, safety and respect.

The Welsh Government is committed to covering the following themes in RSE: relationships; rights and equity; sex, gender and sexuality; bodies and body image; sexual health and well-being; and violence, safety and support.

The Act requires that the RSE schools provide must be developmentally appropriate for learners. This means schools and settings must take account of a range of factors including the learner's age; knowledge and maturity; any additional learning needs and anticipating their physiological and emotional development. RSE must be developmentally appropriate for each learner, meaning that learners' needs of similar ages may differ.

# Religion Values Ethics and Collective Worship

Religious Education is provided in accordance with the national framework for RE for 3 to 19-year-olds in Wales and also follows the county's guidelines. Religious Education is taught through themes and subject work. Christianity will be the main religion taught, but we will also cover aspects of other world religions through stories and learn about festivals and special events.

A short daily assembly is held with the pupils in the class. In addition, there will be a unit/whole school assembly in the hall. These will be based on themes of beauty, wonder, pride, pity, humility and majesty, sadness, loss, peace, gratitude and tranquillity, and the creative senses in music and art. It will include elements of Christianity but may also include other religions and can be non - denominational. Moral and social values will also be included in this framework.





# Assessment

To go hand in hand with the Curriculum for Wales, assessment arrangements changed from September 2022.

The purpose of assessment is to:

- provide ongoing support of individual learners on a daily basis;
- identify, capture and reflect on the progress of individual learners over time;
- understand the progress of a group to reflect on practice.

The focus will be on identifying where the learner is learning on the 5 stages of progress steps and identifying their next steps and the support or challenge needed to progress their learning further. The introduction of a single continuum of 3 to 16 and the 5 stages of progress steps will help ensure a smoother learning journey for learners and ensure that they are all supported and challenged to reach their potential.

A range of assessment methods will be used to develop a holistic picture of the learner - their strengths, areas for improvement and the support and challenges needed to develop their learning. Informal assessments are undertaken daily and there are regular progress meetings between staff to discuss learners' progress and their next steps.

Ysgol Llan-y-pwll will assess each pupil 'on entry' to the school in order to gather knowledge of the learner's abilities, skills and knowledge in relation to the curriculum. This information will be used to identify the next steps for the learner. The on entry assessment regime will take into account Numeracy and Literacy skills and abilities and will also include well-being abilities, including physical, social and emotional development. The pupil's one page profile will also be a basis for this.

Ysgol Llan-y-pwll  
Proffil Un Tudalen/ One Page Profile

Enw/ Name : \_\_\_\_\_

Peirau arbennig amdani / Special things about me ...	Y teulu ... / My Family ...
Beth ydych chi bwygchi mi ... / what is important to me ...	
Ffordd gorau i'm cefnogi ... / The best way to support me ...	
Y holl bethau ddorionau ... My favourite things/ hobbies ...	Peirau sydd i'w ddiogel ... Things I don't like ...

Reading and Numeracy Personal Assessments will continue for pupils from Year 2 to 9 pupils and will be used as a formative tool to reflect on learners' strengths in reading and numeracy. They will also be used to identify possible next steps in taking their learning forward.

Ysgol Llan-y-pwll will communicate regularly with parents and guardians to enable them to understand how their child is progressing and how best to support their learning. Parents and guardians are invited to two parents' evenings during the year. In addition, photographs of the children's work will be shared regularly on Seesaw.

A written report will be shared during the summer term. Feedback will include: -

- A brief summary of the pupil's progress in learning across the breadth of the curriculum
- Information on progression needs / future next steps needed for the individual to support their progression
- Brief advice on how parents / guardians can support progression at home
- Information about their general health and well-being.

# Additional Learning Needs

Ysgol Llan-y-pwll follows the arrangements from the Additional Learning Needs Code (2021). We strive to provide a fully inclusive education system for learners, where needs are identified early, addressed quickly, and where all learners receive support to fulfill their potential.

Children and young people with ALN need extra help with learning. This would be for the following reasons:

- they find it more difficult to learn than other children of the same age; and/ or,
- they have a disability which means that they cannot use, or find it difficult to use, facilities for school-based learning.

Not all pupils who need extra help at school have ALN. They may just need some help to catch up.

The extra support given to children with ALN to help them learn is called additional learning provision. This provision must be contained in a support plan called an individual development plan (IDP). Children with an IDP receive support that is in addition to, or different from what is available to most children of the same age.

This means that Additional Learning Provision is usually available in school, but most children of the same age do not need to use this support to make progress. Additional learning provision may be provided by teachers, teaching assistants or tutors. It may also be provided by specialist services such as speech and language therapist or deaf teachers.

The child is at the heart of everything we do and we will work with families to achieve the best outcomes for their children. Parents/ guardians with concerns about their children should first discuss these with the class teacher who will inform the Additional Learning Needs Co-coordinator if necessary. Parents/guardians are fully involved in the review process.

Formal person centered review meetings for children with an Individual Development Plan will be held, where parents/ guardians and the children will be involved in reviewing progress and setting new person centered outcomes.

Mrs Rhiannon James is responsible for additional needs at Ysgol Llan-y-pwll. Copies of our additional needs policy are available from the school office or on the website.

# Good Behaviour

Ysgol Llan-y-pwll is a caring community where both children and adults are valued. We aim to develop self-esteem and self-discipline as research has repeatedly shown that both aspects are essential to good behaviour and successful learning.

We believe that all stakeholders need to work closely together to ensure that good learning behaviours are common to all our pupils.

At Ysgol Llan-y-pwll :

- \* self-esteem and respect for others is encouraged;
- \* good behaviour is praised above the focus placed on negative behaviour;
- \* the right to learn without interruption is highly valued.

Discipline is often only considered within the context of punishment. We see it as an integral part of our relationship with children. By encouraging self - discipline and self - esteem, we hope that every child will become a worthy member of the school and the wider community. We need the help of parents/guardians in the pursuit of our goals.

All staff at Ysgol Llan-y-pwll have high expectations for pupils' standards of behaviour. We expect all pupils to be caring, courteous, considerate and co-operative. We always aim to praise and encourage positive behaviour through our reward systems. Rewards can be as simple as an adult verbal acknowledgment, a sticker, ball in the jar for Golden Time or a certificate and can result in larger rewards such extra playtime or messages home to parents/guardians. Through a positive approach of praise, encouragement and incentives, we seek to standardise and improve behaviour.



As with any organisation, we have an acceptable code of conduct. Most of the rules are common sense, and are built around the concept of *Ready, Respect and Safe* linked with the need to create a harmonious school environment. We aim to ensure that all children understand the code of acceptable behaviour. If learners do not comply with the rules, the teacher will talk to them and ask them to consider and change their behaviour. We would expect the behaviour to improve, but if it doesn't; the school will contact the family. Some pupils may need different sanctions or a Behaviour plan. Occasionally, some pupils may need to be referred to outside agencies for more support.

Our behaviour and an anti-bullying policy can be viewed by parents/ guardians on the school website or by appointment with the Headteacher.

## Care

The school promises to look after the happiness and safety of the children and to inform parents of problems that may arise. The interests of all the children are under the general care of all staff, but all are placed under the special care of one teacher. Parents are asked to inform the school of any problems that may affect their children's education and behaviour.

## Equality

Our aim and objective is to provide a complete education for all pupils. We will not discriminate on the grounds of gender, race, culture, colour, class, language, physical disability or educational ability. We aim for all pupils, staff, Governors, parents and guardians to do their best to promote equality of opportunity for all in the school.

### Pupils with disabilities.

It is ensured that pupils with disabilities are not treated less favorably than other pupils. Whilst drawing the plans for the new school, attention was given to the requirements of pupils with disabilities.

## Cylch Meithrin and Meithrin

Cylch Meithrin Llan-y-pwll is on the campus of Ysgol Llan-y-pwll and is available to children from the age of two up to school age. The Cylch offers 'Early Education' and the 'Childcare Offer for Wales' to three year olds. Meithrin Mwy, which is part of Cylch Meithrin will offer wrap around care for Nursery pupils if needed from 11:40 until 3:25. If you would like more details, you can find more information on the Mudiad Meithrin website <https://meithrin.cymru> or contact 07376717486

Sessions available Monday to Friday, 11:40—3:21;

£ 15.00 per session



## Ti a Fi

Ti a Fi Llan-y-pwll (toddler sessions) are available on the school campus every Tuesday morning between 9.30 and 11.00. Here, there is the opportunity for children below school age to participate in a number of activities, e.g. singing and playing, and there is also the chance for their carers to socialise and have a chat. There is no need to book a space, all are welcome.

# Health & Safety

The governing body is committed to ensuring a high standard of health, safety and welfare for all staff, pupils, visitors and contractors, by ensuring -

- A healthy and safe environment throughout the school.
- That arrangements are in place so that no person is affected by unsafe working practices, unsafe articles, dangerous substances or unsafe machinery used at school.
- That they provide and disseminate health and safety information received by the LEA and other sources.
- They provide adequate health and safety training for all employees.
- Safe methods of entry to and from school.
- Adequate welfare facilities for all staff.
- That there are procedures for emergencies such as fire, first aid and other school-related incidents.
- That they monitor health and safety standards in the school, together with a review of any accidents.
- Access to specialist help with references to health and safety (LA) issues.
- They encourage staff to participate in promoting health and safety standards in the school.

# Parking

The school car park is for staff and visitor parking only between 8:40am and 3.40pm. **Parents and carers are not to park in the school car park** between these hours unless you have a blue badge or are collecting an ill child from school.

We kindly ask you to consider our neighbours if you park on the surrounding streets and do not block the entrance to their houses.

There is a drop off zone in the entrance to Borrás school car park. This is for older children only who are able to walk on their own into school.

# Complaints Procedure

Any concern or issue causing concern should be reported in the first instance to the class teacher. If, after 10 days the matter has not been resolved, a letter should be sent to the Headteacher. The Headteacher will have a meeting with you and will investigate the complaint. You will then receive a letter within 10 school days with the outcome. If the matter remains unresolved, a formal written complaint must be lodged within five school days with the Governing Body. If the Governing Body's response fails to satisfy the complainant, the matter will be referred to the Local Education Authority.

Please see our 'Complaints Procedure' document for further details.

# Charging for Activities

We believe that pupils benefit greatly from educational visits. Visits will usually be linked to the class theme work and are a valuable means of stimulating the pupils and making their study interesting and relevant.



We ask parents to make a voluntary contribution towards the costs of some educational visits. Some of the activities we do will also have a cost associated with them. Unfortunately, we are unable to provide these activities unless we ask our parents for voluntary contributions. Our charging policy, which has been agreed by the Governing Body, sets out what we will charge for. Schools are not entitled to charge for activities that are part of the normal school day or part of the Curriculum, but we can ask for voluntary contributions.

When class trips and visits are arranged, parents are invited to make voluntary contributions towards the cost of these trips. Pupils will not be treated differently whether their parents have made a contribution or not. If insufficient contributions are made; visits or trips may need to be cancelled. We will give you as much notice as possible of any activities that will require voluntary contributions.



No child will be excluded from the activity if their parents / guardian are struggling to pay. Parents who are unable to pay due to their financial circumstances should contact the Headteacher. We will not ask other parents/guardians to contribute over other pupils.

Parents/guardians may be asked to meet or contribute towards the costs of damage or loss of school property resulting from the behaviour of individual pupils.

## Transport

Transport is offered to pupils from reception class up who attend the school on a full time basis and who live in nearby villages which are a short distance from the school. Transport applications must be made online at [wrexham.gov.uk](http://wrexham.gov.uk).

## Child Protection

Mrs Rhiannon James is the Child Protection Coordinator, and in her absence, Mrs Lowri Parry. If any safety issue of concern has been raised, Child Protection procedures will be implemented in accordance with the agreed policy.

The Child Safety Representative on the Governing Body of the school is Mrs Ceri Edwards.

# Comments about the School

Here are some of the comments our parents have made about Ysgol Llan-y-pwll : -

*'All staff are really friendly, yet professional and caring. The amount of different learning opportunities are brilliant. They get to do so much, especially outside activities. The use of Seesaw is great as we get to see what they are up to.'*



*'Caring, friendly, variety, community, positive.'*

*'Amazing, fantastic, diverse, caring, understanding.'*

*'The staff and teachers are all person centred,'*

*'The openness and welcomeness for parents. All staff very approachable and friendly. No child flies under the radar or slips through the net.'*



*'Preparing the children not only for their future but our future, the future of Wales and the world. Making each child sparkle in their own individual ways.'*



## Additional Information

- Children should not arrive at school before 9:05am (unless you use the Breakfast club). Arrangements should be made to collect the children at 3:25pm.
- Children are not allowed to wear jewellery, except ear studs.
- Children should not bring toys to school.
- No sweets or fizzy drinks may be brought to school.
- Any closure announcement will be shared on Seesaw and will also be on the Wrexham County Borough Council and school website.

## Documents

Copies of curricular and administrative documents are available from the school. If you wish to view and discuss them, please do so by contacting the school and give at least 3 days notice of your intention to view any documentation. The documents are approved by the school's Governing Body.

*Thank you for taking the time to read this booklet.*

*Should you require any additional information, please contact the school.*